

www.eastpointcity.org <https://www.eastpointcity.org/planning-community-development/>

2757 East Point Street, Suite 100 * East Point, GA 30344 * 404.669.4399 * pcd@eastpointcity.org

| DIVISION / TITLE | EMPLOYEE | PHONE (D) | PHONE (C) | EMAIL |
|---|---|---|------------------|--|
| Director | Smith, Kimberly | 404.669.4322 | 404.764.7409 (c) | ksmith@eastpointcity.org |
| Assistant Director | Kelley, Lee | 404.270.7041 | 404.274.9409 (c) | Lkelley@eastpointcity.org |
| ADMIN | | 404.669.4399 | | |
| Office Manager | Russell, Marlene | 404.270.7028 | 770.343.1609 (c) | mrussell2@eastpointcity.org |
| Office Manager | Thompson, Tondria | 404.669.4340 | 404.863.2239 (c) | tothompson@eastpointcity.org |
| Project Manager | (Vacant) | | | agregory@eastpointcity.org |
| Administrative Assistant | Reid, Dianna | 404.270.7037 | | dreid@eastpointcity.org |
| Administrative Assistant | Flanagan, Karlyn | 404.270.7015 | | kaflanagan@eastpointcity.org |
| BUSINESS LICENSE | | | | bl@eastpointcity.org |
| Business License Coordinator | Miller, Tonya | 404.270.7185 | 678.763.4258 (c) | tmiller@eastpointcity.org |
| INSPECTIONS | | 404.669.4399 | | inspection@eastpointcity.org |
| Chief Building Official - (Safe Built) | Hardy, Paul | 678.216.0641 | 770.355.2133 (c) | phardy@safebuilt.com |
| Senior Building Inspector | Cobb, Dwight | 404.270.7023 | 470.633.2967 (c) | dcobb@eastpointcity.org |
| Senior Building Inspector | Ford, Christopher | 404.270.7024 | 404.358.2292 (c) | cford@eastpointcity.org |
| Building Inspector | (Vacant) | | | |
| 7:30 AM – 9:00 AM: Inspectors can be reached by phone. | 9:00 AM – 4:00 PM: Inspectors out in the field | 8:00 AM – 5:00 PM: General Office Hours for walk-in inquires | | |
| PERMITS | Technical Review Team (Plan Review) | 404.669.4399 | | permits@eastpointcity.org |
| Permits & Business License Manager | Harris, Terrance | 404.270.7021 | 470.851.9211 (c) | tharris@eastpointcity.org |
| Permit Coordinator | Peurifoy, Devin | 404.270.7211 | 404.326.8524 (c) | dpeurifoy@eastpointcity.org |
| Assistant Permit Coordinator | Roy, Brianna | 404.270.7035 | | broy@eastpointcity.org |
| Assistant Permit Coordinator | (Vacant) | 404.270.7019 | | cwalker@eastpointcity.org |
| Permit Coordinator | (Vacant) | | | |
| Permit Tech | (Vacant) | | | |
| PLANNING AND ZONING | | 404.669.4399 | | zoning@eastpointcity.org |
| Senior Planner | (Vacant) | | | |
| Senior Planner | (Vacant) | | | |
| Associate Planner | Gatewood, Britney | 404.270-7068 | 470-851-9212 (c) | bgatewood@eastpointcity.org |

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HOURS:

- 7:30 AM - 9:00 AM: Inspections can be reached by phone.
- 9:00 AM - 4:00 PM: Inspections Unavailable, out in the Field
- 8:00 AM - 5:00 PM: General Office Hours for walk-in inquires.
 - 8:30 AM - 3:30 PM: Application Intake and Processing. Cashier Window closes promptly at 3:30 PM)

Email is the best way to get in contact with us. **Thank you and Stay Safe!**

