

Building Inspection Procedures

- Starting January 01, 2023 all inspection request shall be made through the BS&A portal online. Click the following link and sign in to schedule your inspections: [East Point BS&A Online Portal](#). Building Inspectors may be contacted between the hours of 7-9:00 am Monday through Friday by calling (943) 200-2029, opt. 1 or 404-474-8616 or 404-474-8752.
- Permits, Inspection Cards, and approved stamped plans (if applicable) must be posted at the site and available for the inspector to reference prior to inspection.
- Only third-party Professional Engineer (PE) stamped reports will be accepted by Building Official (Inspector). Provisions for acceptance of owner/contractor "qualified" (as defined by State of Georgia) Third-party Engineers written report, must have prior approval of the Building Official (Inspector) or as provided by State law.
- Provisions for job site safety are required prior to inspection, to include, but not limited to guardrails at vertical openings, GFCI protection for temporary electrical service as required, approved installation of scaffolding structures and devices, and temporary supports.
- Provisions for compliance with Georgia Soil and Water Conservation Commission guidelines for erosion and sedimentation control are required at all areas of land disturbance activities (LDP's).
- Construction permits are inspected first for rough inspection in all technical trades (Electrical, Plumbing, and HVAC) prior to framing (building) rough inspection. **The following list provides a sample of required inspections for permit holders:** This includes inspections starting with the foundation, plumbing slab, electrical slab, building slab, electric rough, plumbing rough, mechanical rough, framing, insulation, plumbing final, electrical final, mechanical final, these inspections shall also include roofs, house wrap & siding, driveway apron, fences, signs, water and sewer connections, t-poles and temp power, and all these inspections that apply to your permit shall be completed before the building final. Final approval of building permit also follows technical trade final approvals.
 - All Inspection Request must be requested through the BS&A online portal.
 - 48 hours after such request are received and no inspection has been conducted by the Inspections Division of the City of East Point the services of a Georgia Licensed Registered Professional Engineer can be obtained to make inspection.
 - All Engineer Reports shall contain the Address, Permit number, inspection preformed, date of inspection, with the seal of engineer, and required to be uploaded into BS&A with inspection request.
- Any imposed re-inspection fee must be paid prior to requesting re-inspection.

Current Mandatory Codes as Adopted by the State of Georgia Department of Community Affairs (DCA) can be access by the link below.

Current Georgia amendments to the codes are available at the same website listed below.

<https://www.dca.ga.gov/local-government-assistance/construction-codes-industrialized-buildings/construction-codes>

These codes books are available for reference online. Current editions of these code books are available for purchase at this website: <http://www.ICCSAFE.org>