



**City of East Point Customer Care  
2791 East Point Street  
East Point, Georgia 30344  
(404) 270-7010**

CITY OF EAST POINT SHORT -TERM RENTAL SALES TAX REPORT FORM

\_\_\_\_\_, \_\_\_\_\_  
MONTH YEAR

THIS REPORT SHALL BE DUE AND PAYABLE ON THE 20<sup>TH</sup> DAY OF THE MONTH FOLLOWING ITS COLLECTION. IF THE 20<sup>TH</sup> FALLS ON A DAY OTHER THAN A BUSINESS DAY, THE REPORT SHALL BE DUE ON THE FOLLOWING BUSINESS DAY. ARTICLE B. HOTEL & MOTEL TAX (CODE 1959. 20:47-55) SEC. 5-1052-1060

**THE ABOVE MUST INCLUDE THE DETAIL ADDRESS LODGING REPORT INFORMATION FROM THE HOST EARNINGS DASHBOARD.**

- |    |                                   |          |
|----|-----------------------------------|----------|
| 1. | GROSS ROOM SALES FOR MONTH        | \$ _____ |
| 2. | TAXABLE ROOM SALES                | \$ _____ |
| 3. | 8% OF THE ABOVE LINE              | \$ _____ |
| 4. | TAX DUE TO THE CITY OF EAST POINT | \$ _____ |

BILLING ADDRESS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PLEASE REMIT PAYMENT TO:  
CITY OF EAST POINT  
CUSTOMER CARE  
SHORT-TERM RENTAL TAXES  
2791 EAST POINT STREET  
EAST POINT, GEORGIA 30344

BUSINESS NAME & ADDRESS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

( ) \_\_\_\_\_  
PHONE NUMBER

\_\_\_\_\_  
TITLE

**Example: Collections received in April are due on the 20<sup>th</sup> of May.**

**If the 20<sup>th</sup> falls on a holiday or weekend, the payment will be due on the next business day.**

**Revised 04/01/2024**

